

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES – March 1, 2024

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, January 5, 2024, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal, Chair
Dr. Stephanie Raglin, Vice Chair
Danielle Matlock
Leon Heaton
David Gearheart
Robert Durham

DEPARTMENT OF PROFESSIONAL LICENSING

Kristen Lawson, Commissioner
Daniel Leffel, Board Attorney
Lisa Traylor, Board Administrator
Nicolette Sharp, Board Administrator
Courtney Cook, Fiscal Supervisor

OTHERS IN ATTENDANCE

Eric Snider
Amanda Graham
David Gray
Brandon Shelton

MEMBERS NOT PRESENT

CALL TO ORDER

- Mrs. Hascal called the meeting to order at 10:00 a.m.

MINUTES

- Dr. Raglin made a motion to approve February 2, 2024, regular board meeting minutes. Motion was seconded by Mr. Heaton, and the motion carried unanimously.

DPL REPORT

- No report.

OLD BUSINESS

- Mrs. Traylor informed the board that the recognition plaque for the former board chair had been ordered.

NEW BUSINESS

- Mr. Heaton stated that the proposed legislation to add more board members had been submitted to the Senate floor without any resistance.

COMPLAINTS COMMITTEE

- Mrs. Hascal made a motion to accept the complaints committee's recommendations as listed below.
 - 2024-01. Respondent has sent correspondence back, now awaiting a response from complainant.
 - MH. Contact can only be made through last known legal representation, OLC has reached out with not response as of now.
- Motion was seconded by Mrs. Matlock, and the motion carried unanimously.
- Complaints committee made a motion to allow Mr. Leffel to draft language to send to a sponsor for the general assembly to allow for emergency credential suspension for cases for complaints. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

REVIEW COMMITTEE

- Dr. Raglin made a motion to adopt the review committee's recommendations. Motion was seconded by Mr. Durham, and the motion carried unanimously.

APPLICATION REVIEW

- Mr. Durham made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion was seconded by Dr. Raglin, and the motion carried unanimously. The Board entered closed session at 10:12 a.m.
- Dr. Raglin made a motion to enter open session at 11:40a.m. Motion was seconded by Mr. Heaton, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Mr. Duram, and the motion carried unanimously.
- Dr. Raglin made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Mr. Heaton, and the motion carried unanimously.

LEGAL COUNSEL REPORT

- Mr. Durham made a motion to approve the new contracts for services, investigation, and OLC. Motion was seconded by Mr. Heaton, and the motion carried unanimously.

TRAVEL AND LODGING

- Mr. Heaton made a motion to accept travel and lodging for the March 1, 2024, meeting. Motion was seconded by Mr. Gearheart, and the motion carried unanimously.
- Mr. Heaton made a motion to accept travel and lodging for the supervision training on March 5, 2024. Motion was seconded by Mr. Gearheart, and the motion carried unanimously.

NEXT MEETING

- Regular meeting, Friday, April 5, 2024 @ 10:00 a.m.

ADJOURN

- Mr. Durham made a motion to adjourn at 11:50 a.m. Motion was seconded by Dr. Raglin, and the motion carried unanimously.